

**Board of Public Works and Safety
Regular Meeting Minutes
December 15, 2014**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Joseph E. McGuinness presiding. Board members Stephen Barnett and Bob Swinehamer answered roll call.

Chief of Police Tim O'Sullivan, Fire Chief John Henderson, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Rick Littleton, Community Development Director Krista Linke, City Engineer Travis Underhill, Street Supervisor Andy Duckworth, Clerk Treasurer Janet Alexander, Records Clerk Kristi Bruther, and City Attorney Lynnette Gray were also in attendance.

Mayor McGuinness led the Pledge of Allegiance.

Consent Agenda

Mayor McGuinness presented the consent agenda for approval.

1. Approval of the Minutes from the meeting held December 1, 2014
2. Board of Works Claims.
 - MVH Payroll Payout in the amount of \$500.00
 - #120614 Sewer Utilities in the amount of \$26,512.77
 - #120314 RDC Contracts/Utilities in the amount of \$506,989.86
 - #120514 BOW Utilities in the amount of \$31,349.87
 - Payroll in the amount of \$298,866.04
 - Personal Day Pay Out in the amount of \$20,761.34
 - #121014 RDC Contracts/Utilities in the amount of \$14.61
 - #121514 BOW General Obligations in the amount of \$76,962.10
 - #121414 Sewer Utility General Obligations in the amount of \$10,670.10
 - #121314 Sewer Utilities in the amount of \$5,265.84
 - #121214 BOW Utilities in the amount of \$407,248.56
3. Request Release of Performance Bonds for the Legends Subdivision
4. Request for Acceptance of a Uniform Conflict of Interest Form #236 submitted by City Councilperson Steve Barnett

Mr. Barnett made a motion to approve all items listed on the consent agenda as presented, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Old Business

There was no old business presented.

New Business

Request for the City of Franklin to Take Over Payment of Duke Energy Bills for Street Lights located in Cumberland Commons Subdivision - Shane Neher, a representative from the Cumberland Commons Homeowners Association appeared before the Board to request that the City assume responsibility for the payment of the electric charges for street lights located within their subdivision. A discussion was held. Mayor McGuinness, seconded by Mr. Swinehamer, made a motion to take over the payment of Duke Energy Bills for street lights in Cumberland Commons. The motion was amended to include the effective date of January 1, 2015 subject that the street lights be included in the City's contract with Duke Energy. A voice vote was taken with all members stating aye. The amended motion carried. City Engineer Underhill will be responsible for the logistics of this matter.

Server Hardware Replacement Recommendation - Frank Schumacher, representative from the Telecommunications Council, appeared before the Board to submit a recommendation from the Telecommunications Council concerning replacement of our existing server and hardware. Mr. Schumacher explained that the current system dates back to 2008, and that the server and storage space is at full capacity. He explained that they received quotes from the following vendors: IT Solutions, Cyberian Technologies, Matrix Integration, and CDW-G. Mr. Schumacher stated that it is the recommendation of the Telecommunications Council to go with the lowest bid from IT Solutions in the amount of \$32,568.64. Mr. Barnett asked the Clerk Treasurer if there were funds available to pay for this purchase. She responded that the funds would come from the CCI fund which is traditionally used for communication services and technology updates. Mr. Barnett made a motion to approve the IT Solutions quote, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Bid Recommendations for the Final Five (5) Homes Enrolled in the Indiana Housing and Community Development Authority Owner Occupied Repair Grant - Community Development Specialist Oliver appeared before the Board to present the bid recommendations for the final five homes enrolled in the Indiana Housing and Community Development Authority Owner Occupied Repair grant. The total amount of the grant is \$100,548.00. Mr. Barnett made a motion to approve the bid recommendation as presented, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Request Approval and Acceptance of Performance Bonds and Secondary Plat for Heritage, Section 5 - Senior Planner Myers requested approval and acceptance of several performance bonds and the secondary plat for Heritage, Section 5. The bonds submitted were as follows:

<u>Bond Number</u>	<u>Purpose</u>	<u>Amount</u>
Bond #5042177	Sanitary Sewers	\$65,648.04
Bond #5042179	Storm Sewers, Underdrains, Swales	\$105,949.92
Bond #5042175	Seeding and Erosion Control	\$17,076.00
Bond #5042180	Streets, Stabilization, Stone, Binder & Sub-surface drains	\$109,589.28
Bond #5042183	Streets - Surface only	\$16,113.60
Bond #5042178	Sidewalks	\$26,400.00
Bond #5042181	Street Lights	\$7,920.00
Bond #5042182	Street Signs	\$2,400.00
Bond #5042176	Monumentation	\$2,700.00
Bond #5042174	Concrete Roll Curbs	\$17,314.56

Mr. Swinehamer made a motion to approve the acceptance of these bonds, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

Request Approval of INDOT/LPA Contracts for Jefferson/Forsythe/King from US 31 to Eastview Drive - City Engineer Underhill appeared before the Board to request approval of two INDOT/LPA Contracts for Jefferson/Forsythe/King Streets from US 31 to Eastview Drive. Mr. Swinehamer, seconded by Mr. Barnett, made a motion to approve the INDOT/LPA contract #1400297 and INDOT/LPA contract #1400567. A voice vote was taken with all members stating aye. The motion carried.

Request Approval of Change Orders 9 through 12 for North Main Street Phase 2 (INDOT) - City Engineer Underhill presented change orders 9 through 12 for North Main Street Phase 2 for approval. He explained the change orders:

#9 – \$21,246.24 for water repairs

#10 - \$21,055.00 for changes to specifications with storm water drainage in conflict with sewer and water.

#11 - \$2,973.69 for reworking of parallel parking lines and revisions to A Street.

#12 - \$6,593.60 for emergency sanitary sewer work during the first phase of the project

Mr. Barnett, seconded by Mr. Swinehamer, made a motion to approve change orders nine (9) through twelve (12). A voice vote was taken with all members stating aye. The motion carried.

Request Approval of Professional Services Agreement with First Group Engineering, Inc. for 2015 Paving Program - City Engineer Underhill presented a Professional Services Agreement with First Group Engineering, Inc. for the 2015 paving program in the amount of \$29,900.00. He explained that this contract includes additional services that were not included in the past, such as survey work for alleys. He expects the bid process to start in February or March of 2015 or at the latest, April depending on the weather conditions. City Attorney Gray approved the agreement to form. Mr. Barnett made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Other Business

Request Approval of Johnson County Development Contract (JCDC) for 2015 - Mayor McGuinness presented the contract with Johnson County Development Corporation for 2015, in the amount of \$30,000.00. City Attorney Gray explained one change in the contract that had been made to match the City's retention policy. Mr. Swinehamer made a motion to approve, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

Department Reports / Staff Reports

City Attorney Gray reported that the Johnson County Commissioners have approved the concept of the tax sale of properties and this will be on the agenda for the next meeting.

Mr. Swinehamer recognized the Street Department for repairs including the curb work along Hurricane Road and the installation of the larger more visible truck route signs.

Mayor McGuinness recognized the City departments involved with the downtown lighting ceremony especially the work of Discover Downtown Franklin.

Adjournment

As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 5:45 p.m.

Respectfully submitted,

Janet P. Alexander, Clerk-Treasurer
Enrolled: 12/30/2014

Joseph McGuinness, Mayor

Attest:

Janet P. Alexander, Clerk-Treasurer